

**Notice of a Regular Meeting**  
**CITY OF BEVIL OAKS, TEXAS**

January 15, 2026

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR COUNCIL MEETING** on **Thursday, January 15, 2026, at 6:30 P.M.** to consider the following matters:

An in-person meeting will be held at the following address:

**7390 Sweetgum Rd. Beaumont, TX 77713**

- 1. Call to Order**
- 2. Pledge of Allegiance/Invocation**
  - a. The United States Flag
  - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
- 3. Roll Call**
  - a. Since a quorum of Councilmembers will be physically present, the Council hereby provides notice that one or more Councilmembers may participate via video conference.
  - b. The announcement of those participating by videoconference will be announced at roll call and all members of the public attending the meeting shall be able to hear and see remotely attending Councilmembers.
- 4. Conflict of Interest Statement**
- 5. Citizen Comments** (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit
- 6. Review/Approve Consent Items**
  - a. **Financial Reports for City of Bevil Oaks**
  - b. **Financial Reports for Public Works**
  - c. **Utility Innovations Report**
  - d. **Previous Meeting Minutes**
- 7. Presentation**
  - a. Presentation on Christmas in the Park/breakfast with Santa
- 8. Review/Approve Action Items**
  - a. **Consideration/Discussion/Approval** of camera system for the City and Public Works facilities.
  - b. **Consideration/Discussion/Approval** of addendum to the employee handbook in regard to PTO as well as the IRA retirement plan. *Presented by Mayor Mitchell*
  - c. **Consideration/Discussion/Approval** of addendum to current mowing contract to extend the expiration date to coincide with mowing season. *Presented by Councilman Merendino*
  - d. **Consideration/Discussion/Approval** of resignation letter submitted by Ward 2 Councilwoman Cramer
  - e. **Consideration/Discussion/Approval** of resolution to make all Council members and the Mayor signatories for the bank accounts and to sign checks
- 9. Discussion**
  - a. **Discussion** of hiring a new auditor for the City
- 10. Reports**
  - a. **Mayor Mitchell**
  - b. **Councilman Clayton**
  - c. **Councilwoman Cramer**

- d. Councilman Thibodeaux
- e. Councilman Wright
- f. Councilman Mannette
- g. Councilman Merendino

## **11. Adjourn Meeting**

This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held on the Date, Time and Place stated above.

The City Council will deliberate upon the items listed on the Agenda above. Any Agenda item is subject to discussion only, action only, or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the Governing Body may enter into a Closed Meeting whether or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed on the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act.

*Sabrenna Crain*

Sabrenna Crain, City Administrator

I, the undersigned authority, do hereby certify that the above NOTICE OF A REGULAR MEETING of the Governing Body of the City of Bevil Oaks, Texas is a true copy of said Notice and that I posted a true copy of said NOTICE in the following places:

- City of Bevil Oaks Office at 7525 Sweetgum Road, Bevil Oaks, Texas
- City of Bevil Oaks website at [www.cityofbeviloaks.com](http://www.cityofbeviloaks.com)

These places being convenient and readily accessible to the general public at all times, said NOTICE WAS POSTED by 9 January 2026, BEFORE 6:30 P.M., remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting.

*Sabrenna Crain*

Sabrenna Crain, City Administrator