

Notice of a Regular Meeting

CITY OF BEVIL OAKS, TEXAS

September 18, 2025

NOTICE IS HEREBY GIVEN that the CITY OF BEVIL OAKS, TEXAS will meet in a **REGULAR COUNCIL MEETING** on **Thursday, September 18, 2025, at 6:30 P.M.** to consider the following matters:

An in-person meeting will be held at the following address:

7390 Sweetgum Rd. Beaumont, TX 77713

- 1. Call to Order**
- 2. Pledge of Allegiance/Invocation**
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
- 3. Roll Call**
- 4. Conflict of Interest Statement**
- 5. Citizen Comments** (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit
- 6. Presentation**
 - a. **Presentation** given by Fire Chief Chris Gonzales regarding Sales and Use Tax Allocation
- 7. Executive Session**
 - a. The Council may convene into executive session to discuss the various matters relating to potential or threatened litigation.
- 8. Review/Approve Consent Items**
 - a. **Financial Reports for City of Bevil Oaks**
 - b. **Financial Reports for Public Works**
 - c. **Utility Innovations Report**
 - d. **General Operating 2025-2026 Budget**
 - e. **Public Works 2025-2026 Budget**
- 9. Review/Approve Action Items**
 - a. **Consideration/Discussion/Approval** of setting a budget to purchase a recreational vehicle for City and Public Works Department Use- *presented by Councilman Lonnie Clayton*
 - b. **Consideration/Discussion/Approval** of 2025 tax rate after consideration of comments, if any. Received at previous hearing on proposed tax rate.
 - c. **Consideration/Discussion/Approval** of resolution regarding a Policy on Use of City Resources. *Mayor Mitchell*
- 10. Reports**
 - a. **Mayor Mitchell**
 - b. **Councilman Clayton**
 - c. **Councilwoman Cramer**
 - d. **Councilman Thibodeaux**
 - e. **Councilman Wright**
 - f. **Councilman Mannette**
 - g. **Councilman Merendino**
- 11. Adjourn Meeting**

This Notice of Meeting is given and posted pursuant to the Texas Open Meetings Act, contained in Chapter 551 of the Texas Government Code. Capitalized words and phrases have the meaning given to them in the Act. The Meeting will be held on the Date, Time and Place stated above. The City Council will deliberate upon the items listed on the Agenda above. Any Agenda item is subject to discussion only, action only, or both discussion and action. All portions of the Meeting shall be Open, unless a Closed Meeting is held when permitted, and in the manner specified by the Act. If the Act permits all or any portion of the Deliberation of an Agenda item to be Closed, the Governing Body may enter into a Closed Meeting whether or not the Agenda item below states that a Closed Meeting for such item is anticipated. Agenda items are not required to be considered in the same order as listed on the Agenda. Any Agenda item(s) may be tabled for Deliberation at a later Meeting or removed from the Agenda. Any such tabled or removed Agenda item may be placed on an Agenda for a later Meeting for which Notice has been given and posted pursuant to the Act.

Sabrenna Crain

Sabrenna Crain, City Administrator

I, the undersigned authority, do hereby certify that the above NOTICE OF A REGULAR MEETING of the Governing Body of the City of Bevil Oaks, Texas is a true copy of said Notice and that I posted a true copy of said NOTICE in the following places:

- City of Bevil Oaks Office at 7525 Sweetgum Road, Bevil Oaks, Texas
- City of Bevil Oaks website at www.cityofbevilocks.com

These places being convenient and readily accessible to the general public at all times, said NOTICE WAS POSTED by 12 September 2025, BEFORE 6:30 P.M., remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Sabrenna Crain

Sabrenna Crain, City Administrator

8/29/2026

CITY OF BEVIL OAKS
General Fund
FYE26 - Proposed Budget

	Proposed 2026	
	Budget	
Income		
4100-01 · Tax Revenue-Current	125,000.00	{1}
4100-02 · Tax Revenue-Delinquent	3,500.00	
4100-10 · Penalty & Fees	2,000.00	
4200-00 · Franchise Fees		
4200-01 · Communications	120.00	
4200-02 · Entergy	25,000.00	
4200-03 · Centerpoint	8,000.00	
4200-04 · Waste Disposal	4,500.00	
4200-05 · Cable	2,000.00	
4200-00 · Franchise Fees - Other	-	
Total 4200-00 · Franchise Fees	39,620.00	
4300-00 · Sales Tax Receipts	100,000.00	
4400-00 · Building Permits	10,000.00	
4400-01 · Gaming Permits	8,400.00	
4400-02 Trailer park Permits	2,500.00	
4500-00 · Civic Center Rental	2,000.00	
4800-10 · Dividend & Interest - General	20,000.00	
4800-20 · Gain on disposal of assets	-	
4800-30 · Donations/Fees	-	
4900-00 · Miscellaneous Revenue		
Total Income	313,020.00	
	313,020.00	
Expense		
ADMINISTRATIVE EXPENSES		
6100-01 · Accounting	26,250.00	{3}
6100-02 · Auditor Fees	9,500.00	{3}
6100-03 · Attorney Fees	18,000.00	{3}
6100-04 · Bank Fees	1,000.00	
6100-99 · Contingency	5,000.00	
6100-24 · Contract Labor	-	
6100-30 · Contract Services	600.00	{2}
6100-05 · Dues & Subscriptions	2,900.00	
6100-06 · Election Expenses	10,000.00	
6100-23 · Equipment Rental	2,300.00	{3,4}
6100-07 · Insurance		
CRS Compliance	3,500.00	
General	10,000.00	{3}
Health Insurance	5,500.00	{3}
6100-07 · Insurance - Other	-	
Total 6100-07 · Insurance	19,000.00	
6100-26 · IT Expenses	6,000.00	{3}
6100-08 · Jeff. Co. Appraisal Fee	1,200.00	
6100-27 · Maintenance - Other	1,000.00	
6100-11 · Miscellaneous Expenses	1,000.00	
6100-12 · Payroll Taxes	5,500.00	{3}

8/29/2026

CITY OF BEVIL OAKS
General Fund
FYE26 - Proposed Budget

	Proposed 2026 Budget	
6100-13 · Postage & Delivery	500.00	
6100-16 · Supplies	5,000.00	
6100-25 · Tax Assessor Collection Fee	300.00	
6100-18 · Telephone	2,000.00	{3}
6100-19 · Utilities	27,000.00	
6100-20 · Wages	70,000.00	
Maintenance	-	
Office	-	
6100-20 · Wages - Other	-	{3}
Total 6100-20 · Wages	-	
ADMINISTRATIVE EXPENSES - Other		
9999 - SUSPENSE	-	
Total ADMINISTRATIVE EXPENSES	214,050.00	
COMMUNITY DEVELOPMENT		
6200-01 · Events	10,500.00	
6200-05 · Flood Management	500.00	
6200-15 · Miscellaneous	1,000.00	
COMMUNITY DEVELOPMENT - Other	-	
Total COMMUNITY DEVELOPMENT	12,000.00	
MAINTENANCE		
6500-09 · Building		
City Hall	1,250.00	{3}
Civic Center	2,000.00	
6500-09 · Building - Other	-	
Total 6500-09 · Building	3,250.00	
6500-10 · Grounds	20,000.00	
6500-20 · Parks	2,500.00	
6500-30 · Equipment	3,000.00	
Total MAINTENANCE	28,750.00	
ROADS		
6600-02 · Light Installation	5,000.00	
6600-03 · Signs	1,000.00	
6600-04 · Maintenance-Roads	30,000.00	
6600-05 · Utilities	-	
Total ROADS	36,000.00	
6700 · ORDINANCE ENFORCEMENT		
6700-01 · Contract Labor/Security	1,400.00	
6700-04 · Attorney Fees	2,500.00	
6700-05 · Supplies	300.00	
6700-09 · Postage	500.00	
6700-12 · Violation Notices	7,000.00	
6700-13 Abatement/Lien	5,000.00	
Total 6700 · CODE ENFORCEMENT	16,700.00	
Total Expense	307,500.00	
Net Operating Income	5,520.00	

8/29/2026

CITY OF BEVIL OAKS
General Fund
FYE26 - Proposed Budget

Proposed 2026
Budget

- {1} Increased due to computation of estimated levy
- {2} Monthly ArmorShred services
- {3} Shared expenses
- {4} Increased to cover 12 months at \$191.79

8.29.2025

**City of Bevil Oaks
Public Works
FYE26 Proposed Budget**

	Proposed 2026 Budget	
Ordinary Income/Expense		
Income		
Water/Sewer Receipts		
Water	295,000.00	
Adjustments	-3,000.00	
Sewer	265,000.00	
Total Water/Sewer Receipts	557,000.00	
Fees		
Late Fees	12,000.00	
Connect/Disconnect	6,000.00	
Total Fees	18,000.00	
Interest Income	40,000.00	
Total Income	615,000.00	
Expense		
Accounting Services	26,250.00	
Audit	9,500.00	
Badger Cellular Service	7,200.00	
Billing Expense	8,000.00	
Billing Sewer Expense	180,000.00	
Bond Admin Fee	300.00	
Building Maintenance	1,250.00	{1,2}
Chlorine	2,800.00	
Contract Services	2,000.00	
Debt Service-Former Water Meter	19,350.00	
Dues And Subscriptions	1,100.00	
Engineer Services	5,000.00	
Grounds Maintenance	13,000.00	
I & I Sewer Repairs	4,000.00	
Insurance		
Health Insurance	5,500.00	{1}
General Liability	22,000.00	{1}
Total Insurance	27,500.00	
Lab Tests	4,000.00	
Legal Services	5,000.00	{1}
Maintenance and Materials		
Diesel	1,500.00	
Locates Utility Innovations	4,000.00	
TCEQ Compliance	12,100.00	
Utility Service Contract Exp	28,200.00	
811 Locates	500.00	
Reimbursable Expense	600.00	
Subcontractors - Repairs & Main	2,300.00	
Monthly Maint. Repair Expense	35,000.00	
Other	500.00	
Materials for Repairs	18,000.00	
Daily Service Expense	30,000.00	

8.29.2025

**City of Bevil Oaks
Public Works
FYE26 Proposed Budget**

	Proposed 2026 Budget	
Maintenance and Materials - Other	1,500.00	
Total Maintenance and Materials	134,200.00	
Office	6,500.00	
Postage Supplies	300.00	
Payroll Expenses		
Payroll Taxes	5,400.00	{1}
Wages	70,000.00	{1}
Total Payroll Expenses	75,400.00	
Permit Assessment Fees	1,500.00	
Publications	0.00	
Supplies	500.00	
Tools & Equipment	2,000.00	
Utilities		
Phone	2,300.00	
Electricity	25,000.00	
Total Utilities	27,300.00	
Total Expense	563,950.00	
Net Operating Income	51,050.00	
Other Income/(expense)		
User Fee		
Debt Service Payment	-112,450.00	
User Fee - Other	111,720.00	
Total User Fee	-730.00	
Insurance Proceeds	0.00	
Depreciation	-204,000.00	
Capital Outlay	-27,500.00	
Total Other Income	-232,230.00	
Net Income	-181,180.00	

{1} Shared expenses

{2} Added to agree to General Fund